

# Mindful Arts Enrolment Form

You must complete this form to ensure booking.

## Contact Information

Today's Date	
Your Name/Person of Contact	
Your Organisation	
Address of Organisation	
Phone no.	
E-Mail Address	

## Address of Workshop (Place of School or Organisation)

## Date and Times of workshop booking:

## Please select which workshop or leave blank if not sure.

You may select more than one if applicable.

- Clay Workshop/ Mindful Touch
- Creating Mandalas/ Mindful Emotions
- Collage Design/ Gratefulness
- Tailored Workshop: Please Specify:

## Workshop Participants

How many participants will be attending the workshop/s. If known please specify:

Or please tick from either:

- 1 – 12
- 13 – 20
- 21 – 30

Note: Will call closer to date to confirm workshop participants.

### Any special needs or medical conditions with participants?

If so, please specify

### Our Terms and Conditions

*Please read carefully*

#### **Enrolments:**

- All workshops are offered as a first in basis that have paid a deposit and have filled in and completed an enrolment form.
- You must complete an enrolment form before commencement; failure to do so will not ensure your booking.
- A non-refundable deposit will apply with any cancellations 7days prior of any workshops.
- No refunds or transfers of full payment if you withdraw or cancel within 24 hours before commencement of any workshop.
- A deposit of 50% is required before commencement with the remaining balance to be paid before or on the date of the workshop.
- Should a workshop have to be cancelled due to insufficient enrolments a refund will be arranged.
- You will be automatically added to our mailing list upon completion of enrolment.

#### **Fees:**

A deposit of 50% will need to be paid to ensure your booking. All remaining Fees will need to be paid in full by the end of the workshop. Fees will need to be deposited by EFT below:

Name: **Mindful Arts**

BSB: **085-446**

Account: **843045573**

Please quote your surname (or company name) as your reference number.

#### **Fee Schedule:**

All workshops within the Adelaide Metropolitan Area:

1 – 12 participants \$400

12 – 20 participants \$600

21 – 30 participants \$800

All workshops include art materials.

Extra Travelling Costs occur if workshops are conducted outside the Adelaide Metropolitan Region.

An invoice will be sent out to you once booking is confirmed.

**During workshops:**

- Non- paying participants are not permitted to stay during workshops.
- Parents/guardians/carers must be contactable at all times during lessons incase of an emergency.
- No responsibility will be taken for clothes that may get dirty during workshops.
- You are encouraged to bring in a bottle of water, however food is not to be consumed during workshops.
- Photographs of artwork may be taken during lesson time to display on our website, Facebook page or used as advertising for brochures, if you do not wish for this to occur please let staff know before hand.

**Illness or accidents:**

In the event of a serious illness or accident, I give permission for an ambulance to be called and agree to meet related expenses.

Name: \_\_\_\_\_ Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**I have read and understood the Terms and Conditions**

Mindful Arts will never disclose any information to a third party or any other privacy information without your consent, except if law requires us.

Name	
Signature	
Date	

**Thank you for completing this form.**

You will need to print and send enrolment form via email [maria@mindfularts.com.au](mailto:maria@mindfularts.com.au).